

## ROLE DESCRIPTION & PERSON SPECIFICATION FOR PRESIDENT

February 2024

### **1. Role description**

- 1) Lead the Council in its primary roles of agreeing strategy in public and professional affairs and representing the membership of the College, consistent with the constitution, agreed policies and strategies. Oversee the Council team to ensure its implementation.
- 2) Promote good governance at Council and Faculty level, consistent with established principles relating to service in public life, and in accordance with the Regulations of the College.
- 3) Cultivate relations with stakeholder organisations and public bodies, representing the College accordingly.
- 4) Cultivate effective working relations between the College Council and the College's executive leadership and staff team.
- 5) Represent Council's interests with the College's Trustee Board, report to Trustees on discharge of the duties of President, and cultivate effective liaison with the Trustee Board.
- 6) In discharging these responsibilities:
  - a) Provide visible leadership amongst the College membership, through print and online media, and in-person events.
  - b) Lead and direct the Council, delegating functions effectively and cultivating an effective team approach, working with Vice-Presidents.
  - c) Lead the Council's development of strategy and policy in public and professional affairs.
- 7) Chair the principal meetings of the College relating to the College's functions as a charity and professional body, including:
  - a) General Meetings of the College membership (at least one per annum)
  - b) Council of the College (three meetings per annum)
  - c) Ceremonial and social events.
- 8) Act as lead spokesperson for the College on public interest and professional matters, through print and online media, and in person.
- 9) Develop relations with leaders and external bodies relevant to the interests of the College, attending their meetings where relevant, or delegating effectively to sustain those relations.
- 10) Ensure that College policies are respected and reflected in discharging the role and in managing the affairs of the Council.

## **2. Person specification**

The President should command respect within and beyond the College and should have the expertise to be able to speak for the College on matters of public interest and on the current concerns of the dentistry team. They should be able to fulfil the various roles of President and should be an active member of the CGDent who has already shown commitment to the work of the College. They should be willing and able to commit the time to fulfil the role with no potential conflicts of interest.

### **Ideal skills, experience & abilities**

1. Able to demonstrate a wider passion for advancing primary care dentistry and oral health, beyond day to day professional practice
2. Capability to chair meetings with a broad agenda and in obtaining consensus.
3. Able to work as part of a team and to lead that team and/or intervene constructively as appropriate.
4. An ability to think and engage strategically, and exercise independent, reasoned judgement.
5. Ability to communicate effectively, including public speaking to large groups and talking to the media, and to act as an organisation champion with a variety of stakeholders.
6. Effective, engaging and approachable with people at all levels, both internally and externally.
7. Capacity to command respect and to exercise authority.
8. Possession of a network of contacts with the capacity to make relevant new links for the College.
9. Experience of leadership and associated decision-making, relevant to a professional body.
10. Experience in building, protecting and enhancing the reputation of an organisation with external bodies.
11. Sensitivity to good governance and in particular an appreciation of the responsibilities of a public benefit organisation with charitable status.